



Vallejo Baylink Advisory Committee Meeting Minutes

November 1, 2005, 6:30 pm
M/V KLONDIKE

I. Attendees & Preliminaries

Kim Trotter, representing the 7:45am ferry riders
Dominique Levenberg, representing the 7:45am ferry riders
Kathy Beistel, representing the 7:45am ferry riders
Robert Boyce, representing the 6:30am ferry riders
Pat Mathews, representing the 5:30am ferry riders (Acting Ridership Chair)
Mike Hobson, representing the 5:30am ferry riders
Dale Knight, representing the 7:00am ferry riders
Mohsen Sultan, representing the 7:00am ferry riders
Wayne Shepard, representing the 7:45am ferry riders
Carl Friedrich, Vallejo Port Captain
Teri Booth-Koster, Baylink Assistant General Manager
Kevin Donnelly, Blue & Gold Fleet – Baylink Administration
Marty Robbins, Baylink General Manager (Acting Committee Chair)
Jennifer Vergara, Guest

- ☞ Meeting called to order at 6:40pm, commencing with a walk-around tour of KLONDIKE
- ☞ Introductions

II. Old Business

FERRY BOARDING ISSUES

- ☞ Vallejo
 - o Repair of light fixture at gate is with contractor
 - o Installation of emergency releases pending
 - o Crew differences create inconsistencies in use of aft ramp only for boarding; procedural adjustments to be made based on observations; for both ramps to be used a deckhand needs to be at each ramp;
 - o SFBC has not moved coffee condiments to another location, continuing to exacerbate the jam up at the aft doors during morning commute.
- ☞ SF Ferry Building
 - o No update re installation of roll-up door on float
 - o At least one of the switches for the door for use by disabled is non-operational; due to it being forcibly held open the door itself has

intermittent problems staying open when switch is used; crews to be advised to try to use center door when possible, or to hold door open with button designed to do so.

TICKET SALES IN VALLEJO

- ✍ Problem with implementation of grace period procedure at the beginning of August was due to miscommunication within Baylink personnel.
- ✍ Baylink to meet with ticket office staff re procedures for Muni/no Muni passes.
- ✍ Upgraded credit/debit card machines to be installed, along with upgraded modems.
- ✍ Ticket office hours will not be extended to accommodate departures after 5 p.m.

DISCOUNT FARES

- ✍ The Federal Transportation Authority (FTA) mandates discounts during non-peak service only
- ✍ Baylink to propose to City Council to provide discounted high value fare instruments (monthly pass, 10-ride punch) for purchase by commuters who are full time students (with ID), disabled, or senior citizens
- ✍ Discounted monthly passes for use only on weekdays will not be considered

NEWSLETTER

- ✍ At this time, VBAC believes the newsletter should represent Baylink to the ridership and should not be handled by the VBAC due to the already-perceived "elite" status by the ridership of volunteer members.

CITIZEN RECOGNITION

- ✍ Options still being considered for rewarding Newspaper Bob's volunteerism

BUSES

- ✍ Under new management – contract expires in June 2006

PARKING LOT

- ✍ Latest ridership figures reveal a 30% increase in October 2005 over October 2004, with record breaking numbers in September and October
- ✍ New security procedures being implemented, to be in place about the end of November
 - Vallejo PD willing to meet with ridership task force in regard to cars being vandalized or stolen
- ✍ Vallejo Street Adoption program to be investigated for purpose of parking lot maintenance to be implemented concurrent regular maintenance by City of Vallejo Public Works department – Dominique L. to propose to Vallejo HOGS.

III. New Business

NEW TICKET/PASS INSPECTION PROCEDURE

- ✍ Port Captain requests specific information, e.g., names (if possible), time of day, which boat, etc., when reporting inspection inconsistencies.

CREWS

- ✍ Requests have been made for crew to wear name tags in order for passengers to be able to interact with crew members, as well as to properly identify crew members when providing feedback to Baylink
- ✍ Reports have been received about deckhands providing flyers to passengers. Anyone receiving flyers that are not specific to Baylink is asked to forward them to the Vallejo Port Captain.

SCHEDULE

- ✍ The lack of timeliness in some of the arrivals and departures, even under the new schedule, is related to the bottoms of the boats being fouled, which slows the boats. The boats must be put into drydock in order to clean the bottoms.
- ✍ Use of M/V VALLEJO
 - Under the former 2 boat schedule, a boat other than VALLEJO was usually available to be put into service. However, the increase in use is less transparent under a 3 boat schedule.
 - Inconsistency in rotation is due to fueling factors on Mare Island. Boat #2 is the last boat to return in the evenings, and only two berths are available for fueling. These berths are configured for overnight moorage of the large boats only. VALLEJO's physical dimensions dictate she can only berth overnight at the Vallejo Ferry Terminal, or at the non-fueling berth on the Island.
 - Running an additional bus to reduce crowding during use of VALLEJO is not considered fiscally responsible
 - Calendar of boat lineups to be updated more regularly
- ✍ Maintenance of M/V INTINTOLI & M/V MARE ISLAND is to be scheduled upon return of VALLEJO in the Spring.

M/V VALLEJO

- ✍ While the boat is in Washington for aluminum repair, another attempt will be made to quiet exhaust noise.

PERSONS ACCOMPANYING DISABLED PASSENGERS

- ✍ Unless special accommodations are requested, boarding is first come, first served, including passengers in wheelchairs and persons accompanying passengers in wheelchairs. Wheelchair bound passengers traveling with a group may have one person from their group accompany them for advanced boarding, but the remaining members of their group should fall into line with the rest of the passengers.

WATERFRONT PROJECT

- ✍ The Waterfront Development Project was passed and includes the following:
 - Parcels L & J will be a 1190 space parking structure to be shared with the convention center and office building
 - A 3 level (600 spaces) overflow parking structure near City Hall
 - A public review board to be organized by the City
 - Vallejo Station to include 1200 space parking garage

ADVERTISING/MARKETING PLANS

- ✍ Baylink to meet with an advertising guru re use of space
- ✍ Pending order for additional bulletin boards for use on boats by Vallejo Visitors & Convention Bureau
- ✍ Local hotels getting smaller versions of the schedule/fares

IV. Future Issues & Closing

- ✍ Baylink inquiry: "What is the VBAC doing as a Committee to further their charter?"
- ✍ Next VBAC meeting scheduled for January 16, 2006 on Mare Island
- ✍ Meeting adjourned at 8:30pm.

Minutes Approved and Submitted:

Martin J. Robbins

Patricia A. Mathews